

COMMUNITY LEVEL: AFDCB

Overview:

- Mission
- Objectives
- Board Membership
- Responsibilities
- Off Limits Preconditions
- Off Limits Procedures
- Administrative Issues

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Mission:

- Advises and Makes Recommendations to the Commander Concerning the Elimination of Crime or Other Conditions Affecting the Health, Safety, Morale, Welfare or Discipline of Armed Forces Personnel
- Our Mission is to Eliminate Conditions Which Adversely Affect Armed Forces Members in the Cheyenne, Laramie, Greeley and Ft Collins Area

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Objective:

- Establish and Maintain the Highest Degree of Liaison and Coordination Between Military Commands and Civil Authorities in Order to Accomplish the Mission
- Board Convenes Semi-annually or When Directed by the Wing Commander

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Board Members:

President:

- Colonel Barry Kistler, 90 SW/CV

Voting Members:

- 90 SFG/CC
- 90 MSG/CC
- 153rd AW MSG/CC (WYG Rep)

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Board Members:

Non-Voting Members:

- 90 OG/CC
- 90 MXG/CC
- 90 MDG/CC
- 90 SW/PA
- 90 SW/JA
- 90 SW/ME
- 90 SW/CE
- 90 SW/CEF
- 90 SW/HC
- 90 SFS/CC
- Naval Reserve
- WY Army Guard

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Responsibilities:

- The President of the AFDCB Will:
 - Schedule and Preside at All AFDCB Meetings
 - Provide an Agenda to Each Voting Member at Least
72 Hours Prior to Each Meeting
 - Ensure Records, Minutes and Correspondence Are Prepared and Distributed

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Responsibilities:

- Receiving Complaints/concerns From Respective Unit Members
- Taking Appropriate Action on Conditions That Exist in the Local Area for Any of the Following Reasons (IAW AR 190-24 and AFI 31-213):
 - Disorder and lack of discipline
 - Prostitution
 - Sexually transmitted diseases
 - Liquor violations

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Responsibilities:

- Racial and Discriminatory Practices
- Alcohol and Drug Abuse
- Drug Abuse Paraphernalia
- Criminal or Illegal Activities Involving Cults or Hate Groups
- Illicit Gambling
- Areas Susceptible to Terrorist Activity
- Unfair Commercial or Consumer Practices
- Other Undesirable Conditions

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Off Limits Preconditions:

- Establishment Must Be Frequented by Armed Forces Members
- Conditions Detrimental to Good Order and Discipline Must be Present
- Board Decision Must be Based on Credible, Fact-Based Information
- Prior to the AFDCB Initiating Action, the Installation Commander Will Attempt to Correct the Situation Through the Assistance of Local Officials

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Off Limits Procedures:

- The AFDCB Determines if Adverse Conditions Exist
- Notify the Owner or Management Via Certified Letter of Board Concerns and Specify a NLT Date to Have Conditions Corrected
- If Conditions Are Corrected by the Specified Date, Send a Letter of Appreciation
- If Conditions Are Not Corrected, the Proprietor Will be Invited to Appear Before the AFDCB to Explain Why the Establishment Should Not be

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Off Limits Procedures:

- Cases Where the Proprietor Has Been Invited to Appear Before the Board, the President of the Board (Prior to Calling the Proprietor) Will:
 - Request Applicable Inspection Reports
 - Call a Board Meeting and Review the Inspection Reports and Decisions of Previous Meeting
 - Allow Those Present to Ask Questions/Discuss the Case Concerning the

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Off Limits Procedures:

- When the Proprietor Is Called Before the Board:
 - Present Proprietor With Summary of Complaint
 - Afford Proprietor Opportunity to Present Defense
 - Invite Board Members to Question Proprietor
 - Allow Proprietor to Make Final Statement

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Off Limits Procedures:

- Deliberations on Recommended Actions Will be in Closed Session, Attended Only by Board Members. The Board Should Recommend an Off-limits Restriction After the Following:

- Letter of Notification Has Been Sent
- An Opportunity for Proprietor to Appear Before the Board Has Been Provided
- Further Investigation Indicates Improvements Have Not Been Made

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Off Limits Procedures:

- Board Minutes Will Indicate AFDCB Actions in Each Case
- Board Recommendations Will be Submitted to the Commander for Consideration

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Off Limits Procedures:

- Upon approval of the AFDCB's recommendations the president notifies the proprietor, in writing, the off-limits restriction has been imposed
 - No time limit should be specified
 - Military authorities may not post off-limits signs or notices on private property
 - The AFDCB has jurisdiction over Armed Forces members who frequent off-base establishments, not the establishment itself

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Administrative Issues:

- Enforcement Through OSI and 90 SFS/SFOI
- Notification Process
 - Base Wide E-mail
 - Commanders' Calls
 - Installation Newspaper
 - Commanders' Access Channel
 - Newcomer's Orientation Briefing/FTAC
 - Distribution of AFDCB Minutes

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